



**NIGERIA HIGH COMMISSION**  
**(CONSULAR & EDUCATION SECTION)**  
**9 NORTHUMBERLAND AVENUE**  
**LONDON WC2N 5BX**

Telephone 0207-839-1244

**Requirement for Pensioners Attestation Letters**

Letters are issued to Nigerians applying to be paid pensions in Nigeria.

- Photocopy of proof of leaving service (Certificate of retirement)
- Photocopy of Nigerian Passport
- 2 Passport sized photographs
- Photocopy of proof of address in England

Customer Services:

020 7556 8131

020 7556 8160

020 7839 1244 Ext. 231; Ext. 360

Email: [immigrationservices@nigeriahc.org.uk](mailto:immigrationservices@nigeriahc.org.uk)

Complaints: [chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)



Ref:

Date:

### **PUBLIC NOTICE : BEWARE OF TOUTS**

MEMBERS OF THE PUBLIC ARE HEREBY ADVISED TO DESIST FROM PATRONISING TOUTS WHO OPERATE ILLEGALLY AND CHARGING EXHORBITANT FEES FOR PASSPORTS AND OTHER TRAVEL DOCUMENTS. FEES REMAIN AS INDICATED ON THIS SITE.

WITH THE ON-GOING REFORMS OF IMMIGRATION SERVICES AT THE HIGH COMMISSION, THERE IS ABSOLUTELY NO NEED TO PATRONISE TOUTS OR SO-CALLED AGENTS. PASSPORT APPLICANTS, WHATEVER THEIR CIRCUMSTANCES, SHOULD THEREFORE SEEK THE SERVICES OF THE MISSION DIRECTLY RATHER THAN GOING THROUGH THIRD PARTIES. THEY ARE ASSURED OF ATTENTION AND ASSISTANCE.

FOR THOSE WITH VALID OR EXPIRED PASSPORTS, ISSUANCE OF NEW PASSPORTS TAKE A MAXIMUM OF 10 WORKING DAYS FROM THE DAY APPLICANTS ARE ENROLLED ON THE SYSTEM AT THE HIGH COMMISSION.

FOR THOSE WHOSE PASSPORTS ARE LOST, THEY SHOULD NOT GO THROUGH TOUTS OR SO-CALLED AGENTS. HOWEVER, THEY WILL CONTINUE TO BE INTERVIEWED, TO ASCERTAIN THEIR TRUE NATIONALITY BEFORE THEY CAN PROCEED TO APPLY. FOR REQUIREMENTS ON REPLACEMENT OF LOST PASSPORTS, VISIT THE RELEVANT SECTION OF THE HIGH COMMISSION SITE AT [www.nigeriahc.org.uk](http://www.nigeriahc.org.uk)

ALL APPLICANTS FOR E-PASSPORTS ARE TO APPLY AT [www.immigration.gov.ng](http://www.immigration.gov.ng)

APPLICANTS WHO DO NOT RECEIVE THEIR PAYMENT CONFIRMED SLIPS AND INTERVIEW DATES SHOULD VISIT THE IMMIGRATION SITE GIVEN ABOVE. CLICK ON 'QUERY APPLICATION PAYMENT STATUS AND SEARCH FOR PAYMENT RECORD BY TYPING YOUR REFERENCE NUMBER AND APPLICATION ID NUMBER, THEN CLICK ON "SEARCH RECORD" AND YOUR APPLICATION DETAILS WILL POP UP WITH PAYMENT STATUS UPDATED. THEREAFTER CLICK ON "RECEIPT SLIP" BUTTON AT THE BOTTOM OF THE PAGE TO GET "PAYMENT CONFIRMED SLIP" AND PRINT A COPY.

THE HIGH COMMISSION IS COMMITTED TO SERVING YOU MUCH BETTER. WE DEEPLY APPRECIATE YOUR UNDERSTANDING AND COOPERATION.

**HEAD OF CHANCERY  
FOR: HIGH COMMISSIONER**

**For complaints:  
[chancery@nigeriahc.org.uk](mailto:chancery@nigeriahc.org.uk)**

**10 SEPTEMBER, 2009**